

## MINUTES OF THE MEETING OF LITTLE CAWTHORPE PARISH COUNCIL

The Annual Meeting of the Parish Council was held at The Royal Oak, Little Cawthorpe on Wednesday 15 May 2019 at 7.46 pm

**PRESENT:-** Retiring Vice-Chairman Cllr Graves (In the Chair)

Councillors A Grist & Mrs H Poppleton

Also Present: 3 Parishioners

1. **Apologies** – None.

2. **Election of Chairman**

Nominations were invited for the position of Chairman:

Cllr Mrs Poppleton PROPOSED that Cllr Graves be elected Chairman

Cllr Grist SECONDED and Cllr Graves was elected Chairman.

Cllr Graves in the Chair.

3. **Election of Vice Chairman**

Cllr Mrs Poppleton PROPOSED that Cllr Grist be elected Vice-Chairman

Cllr Graves SECONDED and Cllr Grist was elected Vice-Chairman.

4. **Minutes of Last Meeting**

The Minutes of the Parish Council Meeting held on 6 March 2019 were agreed and signed.

5. **Reports**

### **BKVC**

Cllr Mrs Poppleton reported that the form had been submitted and a visit was expected around the end of May. It was noted that Parishioners had expressed appreciation of the flower boxes located about the village.

### **Cemetery Working Group**

The Chairman and Councillors would take on this task, following the retirement of Mr Tointon. Cllr Mrs Poppleton had informed the Parochial Church Council that a big branch on a sycamore tree had come down in the churchyard. The Chairman had made this as safe as he could for the time being, but further action would be required. The problem would be looked at again and quotes obtained for the church.

### **Legbourne Community Group**

Cllr Poppleton advised that dates for car boot sales were on the noticeboard and that there was a Wolds Walking event at the weekend.

### **Speeding/Traffic & Highways Issues/Police Matters**

Cllr Grist (ELDC) advised that the Watery Lane pot-holes had been filled, but the Planting Side pot-holes still needed attention and the hole at the beck. It was noted that the Highways Division Manager was retiring and a new officer would be taking office (Mr D Myhill).

6. **Clerk's Report** – Nothing to report.

7. **Planning** – None received.

8. **Correspondence**

ELDC – electoral register update, Seafarers-Fly the Red Ensign Day, Clerk's & Councils Direct Mag - Noted.

The Clerk had received a letter from Terravesta regarding their crop that had been blown around the village by the wind. It was agreed that the Parish Council would like this group to come to the village and have a good tidy-up because it had blown all over the village.

9. **Accounts**

### **Annual Audit & Accounts, Yearly Reports. Reviews & Insurance Renewal, etc.**

The Clerk presented the year end accounting statements prepared according to proper accounting practices. The Council noted all receipts/payments for the year ending 31st March 2019 and verified the bank reconciliation. The Council considered the Annual Governance Statement and the Accounting Statements for audit for the financial period 1 April 2018 – 31 March 2019 and dates for the period of public rights. The Council expressed their appreciation to the Internal Auditor, who had completed the audit. It was

- RESOLVED**
- a) to approve the Annual Governance Statement (Minute 9a);
  - b) to approve the Accounting Statements for the period (Minute 9b);
  - c) dates for the Notice of Period of Exercise of Public Rights were agreed and to meet the Notice of Period of Exercise of Public Rights which commence 17/06/19 until 26/07/19, the appropriate documents were to be held by the Chairman for inspection;
  - d) Insurance and Risks Reviews were made; no changes were required. Insurance renewal from BHIB was unchanged, due to a 3-year fixed fee agreement;
  - e) Expenditure & Invoices for Payment
    - BHIB – Insurance      £328.66      Clerk’s Salary £286.00
    - HMRC – PAYE          £    2.40

All accounts were received and agreed for payment.

## **10. Business**

### **Financial Assistance**

The Committee had received two requests for financial assistance, and it was

- RESOLVED**
- i) not to grant financial assistance to Lindsey Age Concern;
  - ii) to grant financial assistance to Legbourne & Little Cawthorpe Community Centre Yellow Pages to the sum of £60.00.

### **Defibulator**

The Chairman reported that the defibulator had been installed by LIVES group at the Royal Oak and 6 of the pub personnel had been trained on how to use it. It was agreed that LIVES had done an outstanding job and noted that the Jubilee Fund group had paid for the installation. LIVES were happy to train more volunteers and it was agreed to put an item in the Yellow Pages advising of the installation and training possibilities.

### **Kenwick Park Estate**

Cllr Grist advised that there was no update at this time regarding a planning application.

### **Pond Improvements**

The Chairman answered a query regarding the re-introduction of trout to the pond, he advised that this had been tried previously without success, so it would be unlikely that the outcome would be any different if tried again.

### **Regeneration of footpath**

Cllr Grist advised that the Parish Council had been successful in obtaining grant funding to carry out some regeneration work along the footpath, including replenishing of gravel, etc.

### **Noticeboard**

The Committee noted that the cost of a new noticeboard was too expensive and even repair work was in the region of £750, Members agreed to take no further action on this item for the time being.

**11. Matters for Discussion** – none.

**12. Date of Next Meeting**

The next meeting would take place on:

**WEDNESDAY** 3 July 2019 at 7.30 pm.

Meeting closed 8.45 pm.

**Chairman/Vice-Chairman** .....**Date** .....