

MINUTES OF THE MEETING OF LITTLE CAWTHORPE PARISH COUNCIL

The Annual Meeting of the Parish Council was held via Zoom (due to coronavirus, Covid-19) on Wednesday 19 May 2021 at pm

PRESENT:- Chairman Cllr Graves (In the Chair)
Vice-Chairman Cllr A Grist
Cllr Mrs H Poppleton
Also Present: Cllr Ms Parkin (LCC).

1. **Apologies** – None.

2. **Election of Chairman**

Nominations were invited for the position of Chairman:

Cllr Mrs Poppleton PROPOSED that Cllr Graves be elected Chairman
Cllr Grist SECONDED and Cllr Graves was elected Chairman.

Cllr Graves in the Chair.

3. **Election of Vice Chairman**

Cllr Mrs Poppleton PROPOSED that Cllr Grist be elected Vice-Chairman
Cllr Graves SECONDED and Cllr Grist was elected Vice-Chairman.

4. **Minutes of Last Meeting**

The Minutes of the Parish Council Meeting held on 10 March 2021 were agreed and signed.

5. **Reports**

Cemetery Working Group

The Chairman report that there was no real matters to report, the Parish Council is still awaiting confirmation from the Diocese regarding taking over of grasscutting in the closed churchyard. Cllr Mrs Poppleton's Husband had cleared out around the yew hedge.

Legbourne Community Group

Cllr Mrs Poppleton advised that this group were having their first meeting since covid today, but car boots were restarting on 11/07/21 and they would benefit from some assistance with traffic management for these events. The Community Group had also made good use of funding that had been available to them during the covid crisis.

Speeding/Traffic & Highways Issues/Police Matters

The Committee had noted the road repairs and closures that were to take place, whilst LCC Highways carried out works. Jet Patching was also going to take place on Watery Lane. The Vice-Chairman volunteered to do a info slip to be posted through the properties to be affected by these works and Cllr Mrs Poppleton offered to assist the Vice-Chairman in the distribution of these slips.

There had been a disturbing incident of vandalism to the windows at the church, which appeared to be targeted at particular areas of the windows. This was whilst the village was still in lockdown, therefore, any movement within the village was minimal. The Diocese and Police had been informed and any information should be passed to the for any action.

It has also been noted by Council Members and Parishioners, that there has been an increase in the incidence of quad biking in the village, it is illegal to quad bike on public roads and owners of these vehicles should make sure that they are used properly and considerably.

It has been noted that the 30mph speed restrictions in the village are being ignored, particularly on Top Road, this is by Parishioners and, on occasion, by visitors passing through. Please remember that drivers have a duty to observe the speed limits to ensure road safety, for themselves, other road users, and pedestrians alike—stick to the highway code.

There are a large number of dog walkers, now that the weather is improving, and public amenities have re-opened. Owners are responsible for keeping their dogs on leads, only letting them off where appropriate, if they are well-trained. Not letting them run loose in fields where there is livestock, remembering to follow the countrycode at all times, this includes disposing of litter responsibility too.

Finally, when the weather improves, we all tend to get into the garden, etc-this is just a reminder to shut doors if outside of the home and lock sheds and garages. If you notice any unusual visitors calling uninvited to offer repairs/etc-ask for **Identification**, or any other unusual activities within the village. Take a note of the persons, any vehicle, its number plate and report it to the Police, if you have any concerns. We all become a little relaxed when the weather improves, remember to be vigilant.

6. Clerk's Report

The Clerk and Chairman had been approached by the Royal Oak management in relation to the maintenance of the defibrillator, querying whose responsibility this was and also in training of persons to use the equipment. The Clerk and Chairman assured the management that maintenance costs would be met, as originally agreed, by the Parish Council. The previous Pub Managers and some staff had been trained, but with new Personnel no operating the pub, it was sensible to arrange some new volunteers, although training was not necessary as the equipment gave instructions for its use and would not operate on a patient who had a heartbeat. Chairman to look back through original documentation and report of what was required to get the unit maintained/serviced.

7. Planning – None received.

8. Correspondence

ELDC – electoral register update, LALC News, Clerks & Councils Mag & Open Spaces Mag - Noted.

9. Accounts

Annual Audit & Accounts, Yearly Reports. Reviews & Insurance Renewal, etc.

The Clerk presented the year end accounting statements prepared according to proper accounting practices. The Council noted all receipts/payments for the year ending 31st March 2021 and verified the bank reconciliation. The Council considered the Annual Governance Statement and the Accounting Statements for audit for the financial period 1 April 2010 - 31 March 2021 and dates for the period of public rights. The Council expressed their appreciation to the Internal Auditor, who had completed the audit.

It was

- RESOLVED**
- a) to approve the Annual Governance Statement (Minute 9a);
 - b) to approve the Accounting Statements for the period (Minute 9b);
 - c) dates for the Notice of Period of Exercise of Public Rights were agreed and to meet the Notice of Period of Exercise of Public Rights which commence 14/06/21 until 23/07/21, the appropriate documents were to be held by the Chairman for inspection;
 - d) Insurance and Risks Reviews were made; no changes were required. Insurance renewal from BHIB was unchanged;
 - e) Expenditure & Invoices for Payment
- | | | | |
|---------------------|----------|---------------------|---------|
| Clerk's Salary | £ 286.00 | BHIB – Insurance | £328.66 |
| Stamps/Env-Covid-19 | £ 26.20 | R Taylor-Accountant | £ 60.00 |
| Income Precept | £3500.00 | | |

All accounts were received and agreed for payment.

10. Business

Bollard to Beck

CLlr Ms Parkin to chase this item up with Mr Crockford (LCC Highways) and request an on-site meeting, due to 4 x 4 coming through beck again, which is ruining the expensive work carried out to improve this area. It may be necessary to take temporary measures until this can be resolved with LCC.

Financial Assistance

The Committee noted that Legbourne & Little Cawthorpe Community Centre did not wish to request a donation towards Yellow Pages costs due to lack of activity during lockdown.

Pond Improvements

The Chairman reported that the weeds need to be attended to soon, the Chairman and Vice-Chairman to co-ordinate the appropriate machinery to resolve this matter.

Projects

The Chairman advised that he will attend to the rock placement in due course. There are just the 2 village signs to be refurbished, defibrillator maintenance. CLlr Mrs Poppleton advised that the back of the noticeboard was too hard to stick pins into and would also require some work. There will also be the costs of the grasscutting to take into consideration, when the agreed area is passed from the church to the Parish Council. General clean-up of lane from stream to top of road, due to encroachment onto the carriageway.

11. Matters for Discussion – None.

12. Date of Next Meeting

The next meeting would take place on:

WEDNESDAY 7 July 2021 at 7.30 pm.

Meeting closed 8.10pm.

Chairman/Vice-ChairmanDate